**Appendices**

Appendix A

# Interview Guide

The proponents in the study entitled, Tourist Management System for Bolinao had prepared the following sets of interview questions.

1. What is the primary workflow of Bolinao Tourism?
2. Who is responsible for processing tourist data?
3. How does information be handled in the office regarding tourist activities?
4. What is the information that are being processed? How does it help?
5. What does this collected tourist data mean to the office?
6. What is the existing process of Bolinao Tourism regarding monitoring tourists’ activities?
7. What is the current problem in the current process that is being ignored?
8. Do you feel like adding more interaction in the website like monitoring system?

Appendix B

# Letter to Conduct Study

**TOURIST OFFICE OF BOLINAO**

Brgy. Concordia, Bolinao, Pangasinan

To Whom It May Concern:

We are currently enrolled in the Bachelor of Science and Information Technology at Pangasinan State University – Alaminos City Campus and we are in the process of conducting a project study entitled “TOURISM MONITORING SYSTEM FOR BOLINAO” in partial fulfillment of our requirements for Capstone Project 1.

We are hereby requesting your permission to conduct interviews and observations on relevant processes of the Tourist Office that will help us to establish the scope and context of our project. We assure the confidentiality of the information your company will be sharing to us. Your approval to be the locale of our study will be greatly appreciated. Thank you.

Respectfully yours,

Danilyn V.Banogon

Jester Einstein C. Ibasan

Jerhome T. Reantaso

Jasmine B. Zinampan

Noted:

CHRISTIAN PAUL O. CRUZ

THESIS ADVISER